

**Minutes of the Meeting of Tunstead and Sco-Ruston Parish Council held at the Horse & Groom,
Tunstead on Tuesday 16th June 2026 at 7:30pm.**

Present: Chris Oakes, Chairman
Robert Cole
Julie North
Gilly Foulds
Jimmy Miller, Clerk

Also present: Wendy Atkins (*for public forum only*) and Nigel Dixon (*left at 8:06*).

1 Public Forum –15 minutes for comments from members of the public

Wendy Atkins formerly from the Village Hall Committee said that she'd received more forms from the bank for changing signatories.

2 Reports from County and District councillors

Adam Varley had sent out a report previous to the meeting and it was noted.

Nigel gave an update on local government re-organisation.

Nigel also spoke about NNDC's Local Plan.

3 Report from Norfolk Constabulary

None.

4 To receive and approve apologies for absence

Apologies were received from Cllrs Hetherington, Nelson, Powell and Place. Apologies were also received from Adam Varley.

5 Declarations of interest for items and applications for dispensations

None.

6 To approve minutes of the meeting of 19th May 2026

Cllr North proposed approving the minutes; seconded by Cllr Cole; unanimous decision in favour. Cllr Oakes duly signed the minutes.

7 To receive and note the Clerk's report

The Clerk's report was noted.

8 Planning

a) Applications received

None.

b) Applications received since 11th June 2026

None.

(c) Planning decisions

None.

(d) Planning Decisions received since 11th June 2026

None.

Cllr Oakes asked the Clerk to contact NNDC regarding the status of planning applications PF/25/1305 and

PO/25/1313 as he hadn't heard of any updates regarding these.

9 Correspondence – To consider and respond to the following correspondence:

Correspondence list was noted.

10 Finance

- a) To approve items for payment:

Payee	Item	Amount
J. Miller	Salary for June 2026	£279.49
J Miller	Home office June 2026	£13.00
J. Miller	Mileage (meeting June 2025)	£11.70
Tony Baker	Internal audit	£60.00
Collective Community Planning	Work for neighbourhood plan	£300.00

Cllr Coles voted to approved the payments; seconded by Cllr Foulds; unanimous decision in favour.

- b) To approve payment of invoices received since 11th June 2026
None.

11 To approve the AGAR for year ending 2025

To note the internal audit report

The internal audit report was noted.

To approve the annual governance statement

Cllr Foulds; Cllr North; unanimous decision in favour.

To approve the annual accounting statement

Cllr North; Cllr Foulds; unanimous decision in favour.

To declare TPC exempt from external audit requirement

RC; JN; unanimous decision in favour.

To note the arrangements for the exercise of public rights.

The arrangements were noted.

12 TPC risk schedule

A brief discussion took place on the risk schedule.

13 Tunstead village hall and recreation ground

Cllr Oakes said that the village hall is not fit for purpose so will not be hired out. He said that it's dangerous to use due to the very difficult access and, on top of this, there is no disabled access. He informed us that it's now being used as a storage unit.

14 Flooding and drainage

Nothing was discussed.

15 Neighbourhood plan

Nothing was discussed.

DRAFT

16 Designation of Tunstead as a small growth village

Nothing was discussed.

17 TPC website images

Cllr Foulds suggested that there should be a competition for images to be used on the TPC website. They suggested that a collage could be created of identifiable places in Tunstead.

18 Agenda items for meeting in July 2026

The Clerk will put his usual call-out for agenda items.

Meeting closed at 20:40.

Date of next Parish Council meeting: 21st July 2026