

Minutes of the Meeting of Tunstead and Sco-Ruston Parish Council held at Tunstead Village Hall on Tuesday 21st October 2025 at 7:30pm.

Present: Chris Oakes, Chairman
Robert Cole
Liz Powell
Julie North
Tim Place
Jimmy Miller, Clerk

Also present: Three members of the public and Nigel Dixon

1 Public Forum –10 minutes for comments from members of the public

A brief discussion ensued regarding superfast broadband in the Parish.

2 Report from Nigel Dixon, NNDC

Nigel gave an update on local government reorganisation and devolution.

Nigel also spoke about the Norfolk Community Fund

3 Report from Norfolk Constabulary

A report had been received from Matt Pritty and was shared by e-mail a few days prior to the meeting.

4 To receive and approve apologies for absence

Apologies were received from Cllrs Coston, Foulds and Hetherington. The apologies were approved.

5 Declarations of interest for items and applications for dispensations

None.

6 To approve minutes of the meeting of 16th September 2025

Cllr Powell proposed that TPC approve the minutes; seconded by Cllr North; unanimous decision in favour of the motion. The minutes were duly initialled and dated by Cllr Oakes.

7 To receive and note the Clerk's report

The Clerk's report was noted.

8 Planning

a) Applications received

None

b) Applications received since 16th October 2025

None.

(c) Planning decisions

The Hall Market Street Tunstead Norwich Norfolk NR12 8AH

Restoration and repair works to building following fire damage including removal and reinstation of windows, electrical and heating systems, wall finishes, plasterwork, ceiling boards, sanitaryware and internal fittings

Approved by NNDC

(d) Planning Decisions received since 16th October 2025

None.

9 Correspondence – To consider and respond to the following correspondence:

Correspondence list was noted.

10 Finance

- a) To note Bank Reconciliations
- b) To note Accounts

After looking at the accounts and bank reconciliation, and comparing the financial position to the budget, Cllr Cole proposed approving the bank recs and accounts; Cllr North seconded; unanimous decision in favour. The accounts and bank recs were duly initialled and dated by Cllr Oakes.

- c) To approve items for payment:

Payee	Item	Amount
J. Miller	Salary for October 2025	£321.60
J. Miller	Home office October 2025	£13.00
J. Miller	Mileage (meeting October 2025)	£15.30
J. Miller	SLCC annual membership	£80.00
Community Action Norfolk	Advice on village hall governing document	£80.00
CC Planning	Attending a meeting for Neighbourhood Plan	£360.00

Cllr Powell proposed that TPC pay all items; seconded by Cllr Cole; unanimous decision in favour

- d) To approve payment of invoices received since 16th October 2025
- None.

11 Santander bank account

It was noted that the Santander bank account is now closed

12 To purchase dog poo bin for Anchor Street

A dog poo bin for Anchor Street was briefly discussed but it was decided to revisit this issue at a later date.

13 Parish Partnership

To consider projects for the Parish Partnership scheme and applying through the PP scheme

A discussion took place regarding a purchase of a SAM3. Nigel offered £1,000 towards a SAM3. It was noted that TPC would still use the SAM2 as well. It was suggested that, with both a SAM3 and a SAM2 machine both in operation, there could be a case to have more posts installed to site these machines.

Cllr North proposed that TPC apply to the Parish Partnership scheme for funding for a SAM3 machine; seconded by Cllr Cole; unanimous decision in favour of the motion.

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14 Norfolk Community Fund

To consider projects for the Norfolk Community Fund and applying for the Fund

Nigel said that a simple application can be made for up to £500. Cllr Powell suggested putting this on the agenda for next month.

15 Budget for year ending 2027

A draft budget had been issued previously and this was considered.

It was noted that with TPC taking over the running of the village hall and with TPC adopting the old churchyard, these would incur additional costs to TPC.

Councillors revised the budget and a precept of £14,598 was proposed. Cllr Place proposed approving the budget and the precept demand of £14,598; seconded by Cllr Powell; unanimous decision in favour.

16 Neighbourhood Plan

Cllr Oakes spoke briefly about how far the Plan had progressed to date.

17 Village Hall and Recreation Ground

Cllr Oakes spoke briefly about the village hall and recreation ground and said that there was a meeting organised for 28th October to decide on the future governance of the village hall and recreation ground.

18 Flooding and drainage

Nothing was discussed here.

19 Combined charities update

Nothing was discussed here.

20 Agenda items for meeting in November 2025

Norfolk Community Fund

Meeting closed at 9:30pm.

Date of next Parish Council meeting: 18th November 2025