

**Minutes of the Meeting of Tunstead and Sco-Ruston Parish Council held at the Horse & Groom
on Tuesday 15th July 2025 at 7:30pm.**

Present: Chris Oakes, Chairman
Rob Hetherington
Robert Cole
Gilly Foulds
Neil Coston
Tim Place
Jimmy Miller, Clerk

Also present: Nine members of the public and Nigel Dixon.

1 Public Forum –10 minutes for comments from members of the public

Comments were received from the public concerning the planning application at Corner Of Market St & Crowgate St. There were concerns expressed that, from the drawings, it was plainly obvious that they would be developing in the future towards Partridge Farm.

2 Report from Nigel Dixon, NNDC

Nigel gave a report on local government re-organisation.

3 Report from Norfolk Constabulary

None.

4 To receive and approve apologies for absence

Apologies were received from Cllrs North and Powell.

5 Declarations of interest for items and applications for dispensations

None.

6 To approve minutes of 17th June 2025

Cllr Place proposed approving the minutes; seconded by Cllr Hetherington; unanimous decision in favour.

7 To receive and note the Clerk's report

One issue which was on the Clerk's report was "Tunstead Nursery". Cllr Hetherington said that Planning Enforcement at NNDC had informed him that they would be serving an enforcement notice on the owner of the property in the very near future.

8 Planning

a) Applications received

PO/25/1313

Field At The Corner Of Market St & Crowgate St, Tunstead NR12 8QZ

Erection of 15 dwellings- outline with details of access only (all other matters reserved)

Cllr Place said there was a need to grow the village. Cllr Oakes said that the area being discussed was outside the development area and breached SS1 and SS2 of the Local Plan. Cllr Hetherington said that Tunstead should not be a growth village based on the criteria.

Cll Hetherington proposed that TPC object as the application breaches the local plan which is currently in situ, it breaches SS1 and SS2, plus there is a lack of services in Tunstead, there are traffic

considerations, there are still potential issues with flooding and drainage, and that if this application was approved it would be setting an adverse precedent; finally it did not fit in with Tunstead's emerging neighbourhood plan which is at an advanced stage; Cllr Cole seconded; there was a majority vote in favour of the proposal with four votes in favour and two abstentions.

b) Applications received since 10th July 2025

None.

(c) Planning decisions

PF/25/0390

The Old Rectory, Rectory Road, Ashmanhaugh, Norwich, Norfolk, NR12 8YP

Demolition of existing timber shed and replace with new 3-Bay cart lodge

APPROVED BY NNDC.

(d) Planning Decisions received since 10th July 2025

None.

9 Correspondence – To consider and respond to the following correspondence:

Correspondence list was noted.

10 Insurance renewal

Cllr Coston proposed renewal with Clear; seconded by Cllr Place; unanimous decision in favour.

11 Council e-mails and website hosting

Cllr Oakes proposed that TPC pay Norfolk ALC and join RLS on 1st Oct; seconded by Cllr Foulds; unanimous decision in favour.

12 Finance

- a) To note Bank Reconciliations
- b) To note Accounts

After analysing the accounts and bank reconciliation, and comparing the financial position to the budget, Cllr Coston proposed approving the bank recs and accounts; Cllr Hetherington seconded; unanimous decision in favour. The accounts and bank recs were duly initialled and dated.

- c) To approve items for payment:

Payee	Item	Amount
J. Miller	Salary for July 2025	£311.60
J. Miller	Home office July 2025	£13.00
J. Miller	Mileage (meeting July 2025)	£15.30
J. Miller	Printer cartridges	£45.91
Clear	Insurance renewal	£521.05
Norfolk ALC	Website hosting	£126.00
RLS	Website hosting and .gov.uk e-mails	£168.00

Cllr Foulds proposed that TPC pay all items; seconded by Cllr Coston; unanimous decision in favour

- d) To approve payment of invoices received since 10th July 2025

An invoice for £963.30 was received from NNDC for emptying dog waste bins. Cllr Hetherington proposed paying the invoice; seconded by Cllr Foulds, unanimous decision in favour.

13 To close Santander account

TPC to close Santander account and move funds over to Barclays.

Cllr Foulds proposed transfer of money from the Santander account to the Barclays deposit account and closure of the Santander account; seconded by Cllr Oakes; unanimous decision in favour.

14 Parish Partnership

It was agreed to look at this at the next meeting.

15 To review and approve Standing Orders and Financial Regulations

Cllr Place proposed accepting the standing orders and financial regulations; seconded by Cllr Hetherington; unanimous decision in favour.

16 Flooding

Cllr Foulds said that apart from near Rose Farm Barn, most issues regarding drainage have been dealt with and remain to be tested with the next sustained downpour.

17 Neighbourhood Plan

Covered earlier in the meeting.

18 Agenda items for meeting in September 2025

Parish Partnership
Village hall
Neighbourhood Plan

Meeting closed at 9:07pm.

Date of next Parish Council meeting: 16th September 2025