

**Minutes of the Meeting of Tunstead and Sco-Ruston Parish Council held at the Horse & Groom  
on Tuesday 17<sup>th</sup> June 2025 at 7:30pm.**

**Present:** Chris Oakes, Chairman  
Rob Hetherington,  
Robert Cole  
Liz Powell  
Tim Place  
Jimmy Miller, Clerk

**Also present:** Three members of the public and Nigel Dixon.

**1 Public Forum –10 minutes for comments from members of the public**

One parishioner asked about the Tunstead Combined Charity taking land back which had been incorporated into neighbours' properties.

**2 Report from Nigel Dixon, NNDC**

Nigel was asked about TPC's complaint against NNDC regarding closing the polling station. He said that an internal report had been released which said that there was no case to answer. He also said that the Electoral Commission had said that because the polling station is now back at the Horse & Groom, the complaint is closed.

Nigel also spoke about the local plan and Cllr Oakes asked about how Tunstead had been classified as a growth village based on spurious assertions.

Nigel gave an update on local government re-organisation.

Cllr Oakes asked about a possible housing estate next to Crowgate Street. Nigel said there was talk of a development in Tunstead but said he didn't know where it would be at present.

**3 Report from Norfolk Constabulary**

None.

**4 To receive and approve apologies for absence**

Apologies were received from Cllrs North, Foulds and Coston.

**5 Declarations of interest for items and applications for dispensations**

None.

**6 To approve minutes of 20th May 2025**

Cllr Hetherington proposed approving the minutes; seconded by Cllr Coles; unanimous decision in favour of the motion.

**7 To receive and note the Clerk's report**

Noted.

**8 Planning**

**a) Applications received**

None

**b) Applications received since 12<sup>th</sup> June 2025**

None.

**(c) Planning decisions**

None.

**(d) Planning Decisions received since 12<sup>th</sup> June 2025**

None.

**9 Correspondence – To consider and respond to the following correspondence:**

Correspondence list was noted.

**10 Finance**

- a) To note Bank Reconciliations
- b) To note Accounts

After looking at the accounts and bank reconciliation, and comparing the financial position to the budget, Cllr Oakes proposed approving the bank recs and accounts; Cllr Place seconded; unanimous decision in favour. The accounts and bank recs were duly initialled and dated.

- c) To approve items for payment:

| Payee     | Item                                 | Amount  |
|-----------|--------------------------------------|---------|
| J. Miller | Salary for June 2025                 | £249.28 |
| J Miller  | Home office June 2025                | £26.00  |
| J. Miller | Mileage (meeting June 2025)          | £15.30  |
| Clear     | Insurance for July 2025 to July 2026 | £656.65 |

Cllr Hetherington proposed that TPC pay all items except the insurance renewal unless, after further investigation, it comes out as competitive; seconded by Cllr Powell; unanimous decision in favour

- d) To approve payment of invoices received since 12<sup>th</sup> June 2025

None.

**11 Tunstead Village Hall**

TPC to become sole trustee of village hall and recreation ground

Cllr Hetherington proposed that TPC become sole trustee immediately after all legalities have been sorted out, such as the changing of the governing document, and due process regarding accounts; seconded by Cllr Place; unanimous decision in favour.

**12 Insurance renewal**

After a discussion, it was agreed that TPC would look around for better value insurance as the premium had increased substantially from the previous year despite being in a long-term undertaking.

**13 Council e-mails**

After some discussion, it was agreed to put this on the agenda of the next meeting.

#### **14 TPC on Facebook**

To consider whether TPC uses Facebook as an additional means of communication with parishioners

A discussion took place regarding the use of Facebook, including whether TPC wanted to have a presence on Facebook. The Clerk said that any councillor could post about TPC on Facebook providing that it was informational and didn't breach the code of conduct. It was left unresolved as to whether TPC would have a presence on Facebook; this would be revisited in the future

#### **15 Flooding**

None.

#### **16 Neighbourhood plan**

Cllr Hetherington said that TPC had previously agreed to continue with the NP. The next year was to be the final year of putting the NP together. However, the government has now held a spending review and has closed all new grants for NPs. Cllr Hetherington contacted the grant awarding body and they said they were not sure if no new grants means no more grants whatsoever or whether it meant no grants to people now starting a NP.

#### **12 Agenda items for meeting in July 2025**

Closing Santander account

E-mails

Meeting closed at 9:01pm.

**Date of next Parish Council meeting: 15<sup>th</sup> July 2025**