

**Minutes of the Meeting of Tunstead and Sco-Ruston Parish Council held at the Horse & Groom
on Tuesday 18th February 2025 at 7:30pm.**

Present: Chris Oakes, Chairman
Rob Hetherington, Chairman
Julie North
Neil Coston
Liz Powell
Robert Cole
Tim Place
Jimmy Miller, Clerk

Also present: Four members of the public

1 Public Forum –15 minutes for comments from members of the public

None.

2 Report from Nigel Dixon, NNDC

Nigel sent a report which was discussed.

A brief discussion took place regarding the complaint to the Electoral Commission regarding the removal of the polling station from Tunstead. Though the polling station has been reinstated, it was agreed that the complaint should run its course due to problems with process by the District Council.

3 Report from Norfolk Constabulary

None.

The Clerk was asked to send an e-mail to Matt Pritty to request that the Police do some speed checks within the Parish, especially with regards to sugar beet lorries.

The Clerk was also asked to contact NCC regarding why speed cameras cannot record number plates.

4 To receive and approve apologies for absence

Apologies were received from Cllr Foulds and Nigel Dixon.

5 Declarations of interest for items and applications for dispensations

None.

6 To approve minutes of 21st January 2025

Cllr North proposed approving the minutes; seconded by Cllr Hetherington; unanimous decision in favour.

7 To receive and note the Clerk's report

The Clerk's report was noted.

8) Planning

a) Applications received

None

b) Applications received since 13th February 2025

None.

(c) Planning decisions

None

(d) Planning Decisions received since 13th February 2025

None

9 Correspondence – To consider and respond to the following correspondence:

Correspondence list to be issued

The correspondence list was noted.

10 Finance

- a) To note Bank Reconciliations
- b) To note Accounts

Cllr North proposed approving the bank reconciliation and accounts; seconded by Cllr Hetherington; unanimous decision in favour.

- c) To approve items for payment:

Payee	Item	Amount
J. Miller	Salary for February 2025	£249.28
J. Miller	Home office February 2025	£13.00
J. Miller	Mileage (meeting February 2025)	£15.30
CC Planning	Work on Neighbourhood Plan	£4,560.00
Tunstead Village Hall	Grass cutting	£864.00
Community Action Norfolk	Annual membership	£50.00

Cllr Cole proposed that the items be paid excluding Tunstead Village Hall; seconded by Cllr Powell; unanimous decision in favour.

- d) To approve payment of invoices received since 13th February 2025
- None.

11 Tunstead Village Hall and Recreation Ground Committee

Cllr Hetherington suggested that TPC become sole trustee of the charity running the village hall and recreation ground. Clive Rich will act as transition manager for the village hall committee.

Cllr Hetherington proposed that TPC look at raising what is happening as a serious incident with the Charity Commission if required and agree to TPC becoming sole trustee; seconded by Cllr Oakes; unanimous decision in favour.

12 Tunstead churchyard closure

TPC to adopt Tunstead churchyard upon closure

Cllr Oakes proposed that TPC take over the closed churchyard; seconded by Cllr Place; unanimous decision in favour.

The Clerk will contact insurer to see how much extra TPC would have to pay for insuring the churchyard.

Clerk will investigate to see if there's a topple test course available.

13 Flooding

Cllr Place mentioned that a meeting was coming up at Neatishead regarding flooding in the Broads area involving a number of flooding and drainage bodies.

14 Neighbourhood Plan

Cllr Hetherington said that there had been a meeting where they had gone through a draft neighbourhood plan.

15 SAM2 sign

It was noted that the SAM2 sign is currently near the school at the moment.

The Clerk will forward Clive Rich's e-mail to Cllr Cole so that Clive can assist Cllr Cole regarding getting reports from the SAM2 sign.

16 Agenda items for meeting in March 2025

The Clerk said that he'd put the standing items on the agenda next month.

17 To exclude the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to consider a matter likely to be confidential.

Cllr Powell proposed closing the meeting to the public; seconded by Cllr North; unanimous decision in favour.

18 Employment review

The Clerk mentioned that if TPC take over the running of the village hall and recreation ground, this would likely entail more work and could affect his role.

Meeting closed at 8:48pm.

Date of next Parish Council meeting: 18th March 2025