

TUNSTEAD AND SCO-RUSTON PARISH COUNCIL

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NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby summoned to attend the Annual Meeting of Tunstead and Sco-Ruston Parish Council at 7:30pm on Tuesday 20th May 2025 at the Horse & Groom, Tunstead.

Clerk to the Council: Dr Jimmy Miller CiLCA

Date: 15th May 2025

- 1) Election of chairman and vice-chairman**
- 2) To receive and approve apologies for absence**
- 3) Declarations of interest for items and applications for dispensations**
- 4) To approve minutes of 18th March 2025**
- 5) To receive and note the Clerk's report**

6) Planning

a) Applications received

(i) PF/25/0390

The Old Rectory Rectory Road Ashmanhaugh Norwich Norfolk NR12 8YP
Demolition of existing timber shed and replace with new 3-Bay cart lodge

(ii) LA/25/0534

The Hall, Market Street, Tunstead, Norwich, Norfolk, NR12 8AH
Repair and restoration of existing Hall after a fire. Where necessary remove and reinstate windows, electrical and heating, wall finishes, plaster, ceiling boards along with internal fittings and sanitaryware.

(iii) AP/25/0012

Land To The East Of Market Street , Tunstead, Norfolk
Erection of 3 single storey dwellings with attached garages; new vehicular access to Market Street; associated external works

(iv) PF/25/0754

Kismet, Market Street, Tunstead, Norwich, Norfolk, NR12 8RB
Erection of single-story rear extension

b) Applications received since 15th May 2025

(c) Planning decisions

(d) Planning Decisions received since 15th May 2025

- 7) Correspondence** – To consider and respond to the following correspondence:
Correspondence list to be issued

TUNSTEAD AND SCO-RUSTON PARISH COUNCIL

8) Finance

- a) To note Bank Reconciliations
- b) To note Accounts
- c) To approve items for payment:

Payee	Item	Amount
J. Miller	Salary for April 2025	£311.60
J. Miller	Salary for May 2025	£249.28
J Miller	Home office April and May 2025	£26.00
J. Miller	Mileage (meeting May 2025)	£15.30
J. Miller	Mileage for internal audit	£18.00

- d) To approve payment of invoices received since 15th May 2025

9) To approve the AGAR for year ending 2025

To note the internal audit report

To approve the annual governance statement

To approve the annual accounting statement

To declare TPC exempt from external audit requirement

10) Flooding and drainage

11) Neighbourhood plan

12) Agenda items for meeting in June 2025

Date of next Parish Council meeting: 17th June 2025