

**Minutes of the Meeting of Tunstead and Sco-Ruston Parish Council held at the Horse & Groom
on Tuesday 26th November 2024 at 7:30pm.**

Present: Chris Oakes, Chairman
Rob Hetherington,
Liz Powell
Robert Cole
Gilly Foulds
Neil Coston
Tim Place
Jimmy Miller, Clerk

Also present: Nick Everett and Clive Rich of Tunstead Village Hall (TVH), and two members of the public

1 Public Forum –15 minutes for comments from members of the public
None.

2 Report from Nigel Dixon, NNDC
None.

3 Report from Norfolk Constabulary
None.

4 To receive and approve apologies for absence
Apologies were received from Nigel Dixon and Cllr North.

5 Declarations of interest for items and applications for dispensations
None.

6 To approve minutes of 15th October 2024
Cllr Place asked that the reference to “legal fees” in the text in the section on the village hall have the word “legal” removed as it was referring to any type of fees that the village hall may incur. Once that was done, Cllr Coston proposed approving the minutes; seconded by Cllr Foulds; unanimous decision in favour. Cllr Oakes duly initialled and dated the minutes.

7 To receive and note the Clerk’s report
The Clerk's report was noted.

8) Planning
a) Applications received
None

b) Applications received since 21st November 2024
None.

(c) Planning decisions
None

(d) Planning Decisions received since 21st November 2024

None

9 Correspondence – To consider and respond to the following correspondence:

Correspondence list to be issued
The correspondence list was noted.

10 Finance

- a) To note Bank Reconciliation
- b) To note Accounts

Cllr Place proposed that TPC approve the bank reconciliation and accounts; seconded by Cllr Hetherington. Unanimous decision in favour. Cllr Place duly initialled and dated the bank reconciliation, the accounts, and the bank statements.

- c) To approve items for payment:

Payee	Item	Amount
J. Miller	Salary for November 2024	£249.28
J. Miller	Backdated pay rise	£78.12
J. Miller	Home office November 2024	£13.00
J. Miller	Mileage (meeting November 2024)	£15.30
Parishioner	Postal charge	£2.50
Nick Hindle	Work on war memorial	£993.60

Cllr Foulds proposed that the items be paid; seconded by Cllr Cole; unanimous decision in favour. Cllr Oakes duly initialled and signed the invoice.

11 Removal of polling station from the Parish with no consultation

Cllr Hetherington said that the polling station for Tunstead in the future is the Horse & Groom after a review was carried out. Cllr Hetherington has put in a complaint to the Electoral Commission, regarding NNDC's removal of the polling station from the Parish and their behaviour regarding this removal, on behalf of TPC and we await their response.

Regarding the complaint against Steve Blatch, the CEO of NNDC, the Monitoring Officer has argued that TPC have never given Cllr Hetherington permission to make the complaint on behalf of TPC; Cllr Hetherington has gone back to the Monitoring Officer with proof that he has been given the right to complain on behalf of TPC.

12 Flooding

Cllr Foulds gave a report on the current state of drainage and flooding in the Parish.

13 Neighbourhood Plan

Cllr Hetherington informed the meeting that £10,000 has arrived in TPC's bank account for use on the neighbourhood plan. Two documents have been issued: one is regarding design guidance and codes and the other is the housing needs analysis.

There will be a meeting to discuss the neighbourhood plan at 7:30pm on 4th December 2024 at the Horse & Groom.

14 Tunstead Village Hall and Recreation Committee

Clive Rich said that at the last TPC meeting, it was agreed that a solicitor would be engaged to verify a few points in the title deeds so that TVH could work with the landowner to come to an agreement.

TVH wrote to the landowner who replied that they wanted TVH to pay all the landowner's fees. He said that this would be straightforward if the landowner did not contest anything and it would be reasonable to pay the landowner's fees.. Clive said that some of the points in the reply were not relevant. Clive said that regarding documentation, TVH can provide plans, reports, surveys, etc.

Clive said that there were two elements to engaging a solicitor. Firstly, validation from the title deeds that TVH can go ahead with the development; and, secondly. Having agreed to the development, that there would be certain things that TVH would need to agree with the landowner such as timing of the development and access to the loke.

He said that TVH would need the title deeds validated to assure themselves that they do have the right to install and maintain the various elements that would be needed in order to be able to build the village hall. He said that TVH have the right to trench the loke for 80 years but that TVH would need to agree timing with the owner. He said that TVH were not seeking permission, as he believe that they have that already, but that they would like a solicitor to validate that. He said that the civil engineers require a document that states that TVH have the right to install and maintain various items for the new village hall.

Clive said that the title deeds are in TPC's name.

Clive said that regarding field drains into the ditch alongside, the deeds say that TVH have the right to install them to manage surface water but they wanted clarification that any structures that are built also have the right to divert their water into the ditch.

Clive said that regarding the splay, the first five metres needs to be hard surface to prevent debris getting onto the highway. He said that TPC owns one side of the splay and the landowner owns the other side.

Clive said that TVH wanted a solicitor to read the deeds and clarify what is agreed and what is not. This will then give TVH the confidence to discuss with the landowner the next steps which include draining the gullies, which services are to come up the loke, and the splay.

It was agreed that the Clerk would contact NPLaw to get a price for this work.

Nick Everett said that the entire committee of TVH will be standing down within six months so that, at the next TVH AGM, the whole committee will have stood down. He said that before the next TPC meeting, he will send TPC a fuller brief of what is going on and what will be required.

15 Agenda items for meeting in January 2025

Budget/precept

Churchyard

SAM2

Meeting closed at 9:19pm.

Date of next Parish Council meeting: 21st January 2025