

**Minutes of the Meeting of Tunstead and Sco-Ruston Parish Council held at the Horse & Groom
on Tuesday 19th March 2024 at 7:30pm.**

Present: Chris Oakes, Chairman
Rob Hetherington,
Gilly Foulds
Liz Powell
Neil Coston
Jimmy Miller, Clerk

Also present: Nigel Dixon; two members of public

1 Public Forum –15 minutes for comments from members of the public

During the public discussion it was agreed that surface water and ground water is overwhelming the foul water system.

2 Report from Nigel Dixon, NNDC

Nigel spoke about flooding and drainage and said that it was important to differentiate fact from belief so that appropriate solutions can be put in place.

Nigel mentioned HGVs and buses using Crowgate Street which are going to and from Place UK and that they should be using an alternative route. He stressed the importance of people reporting any issues to Place UK as they happened so that they can deal with the issues.

Cllr Oakes said that he had received a phone call from the Police today regarding vehicles from Place UK causing damage to cars and property along Crowgate Street and that Norfolk Constabulary have a meeting with Place UK on Thursday.

3 Report from Norfolk Constabulary

One was sent out between meetings.

4 To receive and approve apologies for absence

Apologies were received from Cllr Place.

5 Declarations of interest for items and applications for dispensations

None.

6 To approve minutes of 20th February 2024

Cllr Hetherington proposed approving the minutes; seconded by Cllr Powell. Unanimous decision in favour of the motion.

7 To receive and note the Clerk's report

Clerk's report was noted.

8 Planning

(a) Applications received

(i) PF/24/0487

10 Fletcher Close, Tunstead, Norwich, Norfolk, NR12 8RA

Demolition of existing garage and west extension, and erection of front porch, single-storey rear/side extension and single-storey side extension.

Cllr Foulds proposed that TPC support the application subject to there being appropriate soak away capacity due to increased roof area; seconded by Cllr Coston. Majority decision in favour of the motion with Cllr Oakes abstaining.

(b) Applications received since 14th March 2024

None.

(c) Planning decisions

None

(d) Planning Decisions received since 14th March 2024

None

9 Correspondence

The correspondence list was noted.

10 Finance

- a) To note Bank Reconciliation
- b) To note Accounts

The accounts were discussed and year-to-date spending was compared to the budget for the year.

Cllr Hetherington proposed that TPC accept the bank reconciliation and accounts; seconded by Cllr Foulds. Unanimous decision in favour.

- c) To approve items for payment:

Payee	Item	Amount
J. Miller	Salary for March 2024	£239.20
J. Miller	Home office March 2024	£10.00
J. Miller	Mileage (meeting March 2024)	£14.40
NCC	School signs payment	£3,628.25
ICO	Annual registration fee	£40.00
CC Planning	Advice/support on neighbourhood plan (474)	£1,260.00
CC Planning	Advice/support on neighbourhood plan (475)	£540.00
CC Planning	Advice/support on neighbourhood plan (446)	£1,050.00
CC Planning	Advice/support on neighbourhood plan (447)	£1,050.00
CC Planning	Advice/support on neighbourhood plan (448)	£720.00
CC Planning	Advice/support on neighbourhood plan (468)	£360.00
Norwich Print Solutions	Printing of questionnaires for neighbourhood plan	£117.60
Leaflet King Norfolk	Leaflet distribution for neighbourhood plan	£45.00
Graham Worsfold	Leaflet distribution for neighbourhood plan	£150.00

The Clerk said that all of the above items were on the agenda except the final item which arrived after the agenda was issued.

Cllr Oakes proposed approving the items for payment; seconded by Cllr Powell. Unanimous decision in favour.

11 To appoint David Balls as internal auditor for internal audit year ending March 2024

Cllr Coston proposed that TPC appoint David Balls as internal auditor; seconded by Cllr Foulds. Unanimous decision in favour of the motion.

12 Flooding

This had already been discussed in the public forum.

13 D Day celebrations

It was noted that Coltishall PC and Sea Palling Independent Lifeboat will both be holding events.

14 Neighbourhood Plan

Cllr Hetherington said that the survey has been delivered to the approximately 360 residences in the Parish. So far there have been 20 responses electronically and six through the pub (where people can drop them off). He informed the meeting that the closing date for handing in responses is 31st March.

15 Agenda items for meeting in April 2024

Flooding

Traffic problems in Crowgate

16 To exclude the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to consider a matter likely to be confidential.

Cllr Coston proposed that the meeting be closed to the public; seconded by Cllr Oakes. Unanimous decision in favour of the motion.

17 Employment review

All councillors present agreed that the Clerk is doing a good job.

Meeting closed at 8:40pm.

Date of next Parish Council meeting: 16th April 2024