

TUNSTEAD AND SCO-RUSTON PARISH COUNCIL

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NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby summoned to attend the Annual Meeting of Tunstead and Sco-Ruston Parish Council at 7:30pm on Tuesday 21st May 2024 at the Horse & Groom, Tunstead.

Clerk to the Council: Dr Jimmy Miller CiLCA

Date: 16th May 2024

- 1) Election of chairman and vice-chairman
- 2) To receive and approve apologies for absence
- 3) Declarations of interest for items and applications for dispensations
- 4) To approve minutes of 16th April 2024
- 5) To receive and note the Clerk's report
- 6) Planning
 - a) Applications received

b) Applications received since 16th May 2024

(c) Planning decisions

(i) PF/24/0487

10 Fletcher Close, Tunstead, Norwich, Norfolk, NR12 8RA,
Demolition of existing garage and west extension, and erection of front porch, single-storey rear/side extension and single-storey side extension, render all external walls and all windows and doors to be replaced with anthracite grey uPVC
APPROVED by NNDC.

(ii) PF/24/0448

Normac, Market Street, Tunstead, Norwich, Norfolk, NR12 8RB
Replacement of attached garage with single storey side extension, rendering of external walls, and alterations to fenestration.
APPROVED by NNDC.

(d) Planning Decisions received since 16th May 2024

- 7) **Correspondence** – To consider and respond to the following correspondence:

Correspondence list to be issued

Finance

- a) To note Bank Reconciliations
- b) To note Accounts
- c) To approve items for payment:

Payee	Item	Amount
J. Miller	Salary for April 2024	£299.00
J. Miller	Home office April 2024	£10.00
J. Miller	Mileage (meeting April 2024)	£15.30
J. Miller	Mileage for internal audit	£18.00
D. Balls	Internal audit	£30.00

- d) To approve payment of invoices received since 16th May 2024

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8) To approve the AGAR for year ending 2024

To note the internal audit report

To approve the annual governance statement

To approve the annual accounting statement

To declare TPC exempt from external audit requirement

9) To change signatories on the Santander account

10) To review and adopt standing orders and financial regulations

11) Flooding

12) Co-option of councillors

To consider any applications for co-option.

13) Agenda items for meeting in June 2024

Date of next Parish Council meeting: 18th June 2024